



**Public Works Department**  
**Engineering Division**  
 401 California Avenue  
 Boulder City, NV 89005-2600

TTCP

# Temporary Traffic Control Plan Application

Main Line: (702) 293-9200

Website: [www.bcnv.org/221](http://www.bcnv.org/221)

Notify [pwinspections@bcnv.org](mailto:pwinspections@bcnv.org) One Business Day Prior To Setup

**Instructions:** 1) Print Clearly    2) Complete All Sections

**Submit:** This Form by Email To [pwengineering@bcnv.org](mailto:pwengineering@bcnv.org)

## ***Incomplete Submittals Cannot Be Processed***

Applicant \_\_\_\_\_  
 (Temporary Traffic Control Company)

Boulder City Business License \_\_\_\_\_

Contact Name \_\_\_\_\_

Email \_\_\_\_\_ 24/7 Phone Number \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Location Of Work \_\_\_\_\_

Description Of Work \_\_\_\_\_

Traffic Control Setup Dates    From: \_\_\_\_\_ To: \_\_\_\_\_ Est. Setup Days \_\_\_\_\_

<b>Temporary Traffic Control Company</b>	
<input type="checkbox"/> Application	
<input type="checkbox"/> Re-submittal	Permit # _____
<input type="checkbox"/> Renewal	Permit # _____
<input type="checkbox"/> <b>Working Hours 7:00AM to 6:00PM Monday – Thursday</b>	
<input type="checkbox"/> <b>Working Hours 8:00PM to 6:00AM Monday - Thursday</b>	

**RELEASE**

With payment of this permit, the permittee agrees to and shall release the City, its agents, employees, officers, and legal representatives (collectively the "City") from all liability for injury, death, damage, or loss to persons or property sustained in connection with or incidental to performance under the permit, even if the injury, death, damage, or loss is caused by the City's actual or alleged joint or concurrent negligence and/or the City's strict products liability or strict statutory liability.

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## **TTCP IS VALID ONLY WITH THIS FORM ATTACHED**

1. Approval of this Temporary Traffic Control Plan (TTCP) is conditional on compliance with the following conditions. Any non-compliance with these conditions may result in the issuance of a Non-Compliance with Permit Notification and associated fees. The revocation of the TTCP, or other penalties or fees may be assessed at the discretion of the authorizing jurisdiction.
2. The representative for the authorizing jurisdiction may revoke a TTCP at any time for any reason.
3. The company doing the set-up shall provide a one-day notice emailed to the jurisdiction, excluding non-business days, to the City of Boulder City Public Works Department. This notice shall be a written schedule including the TTCP number, Location, Temporary Traffic Control Company's name, date of first set-up and estimated duration. If set-up is removed or becomes inactive for more than 48 hours, another notification is required before re-installing the set-up.
4. Full Road Closures are not allowed at any time. To request an exception to this requirement email [pwengineering@bcnv.org](mailto:pwengineering@bcnv.org) with the traffic control plan and justification as to why the road needs to be closed.
5. All TTCP's shall be set-up and maintained by currently certified ATSSA or IMSA certified individuals. The TTCP set-up shall then be inspected and re-certified for compliance with the TTCP, by a certified ATSSA or IMSA certified individual every 4 hours thereafter until the TTCP set-up has been removed. ATSSA or IMSA Certification number and all certification cards must be available on request and provided to the authorizing jurisdiction.
6. The Temporary Traffic Control Company shall comply with all applicable Nevada statutes, City and County ordinances, and the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD).
7. The Temporary Traffic Control Company shall maintain a copy of the TTCP on site at all times.
8. The Temporary Traffic Control Company shall maintain access to all residences, businesses and for emergency vehicles at all times. The Temporary Traffic Control Company shall notify all affected residents and business operators. Access is to be detailed on the TTCP and may be adjusted in the field for existing or changing conditions.
9. Any conflicting signs shall be covered with a canvas bag designed for covering affected signage with a method for securing the bag so it cannot be removed for the duration of temporary traffic control set-up. The sign covers shall be inspected and maintained per note 4.
10. All TTCP's shall indicate any school zone within a 3 block radius. The Temporary Traffic Control Company shall be responsible for maintaining all school crossings and school related signs and markings. Work hours for all set-ups within a school zone will vary depending on school hours.
11. If required in the TTCP or by the authorizing jurisdiction, the Temporary Traffic Control Company shall place No Parking signs 24 hours in advance to cover work area. The Temporary Traffic Control Company shall notify residents and businesses in advance of any proposed parking restrictions.

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Form # TTCP-001  
Created 6/18/2014  
Revised 10/27/2020



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12. All temporary traffic control devices shall be removed upon completion of the work or inactivity of more than 24 hours, excluding weekend and City recognized holidays.
13. Type I barricades shall NOT be used on any TTCP except for mounting signs.
14. The Temporary Traffic Control Company shall maintain a safe ADA compliant pedestrian route at all times. Existing pedestrian and bicycle routes or trails shall be maintained or detoured as required and approved by the authorizing jurisdiction. If pedestrian or bicycle traffic is being detoured, the detour route shall be detailed in the TTCP. Typical drawings shall not be accepted.
15. The Temporary Traffic Control Company will notify the Traffic Signal maintenance staff, for the maintaining jurisdiction, seven (7) business days prior to set-up when working in or near a signalized intersection.
16. The Temporary Traffic Control Company shall maintain all affected RTC bus stops and school bus routes at all times. Call Citizens Area Transit (228-7433) or CCSD (799-8111) seven (7) business days prior to setting up if disruption will affect either.
17. All temporary traffic control devices shall conform to all current MUTCD, RTC, Clark County Uniform Standard Drawings and Specifications, and FHWA requirements.
18. The use of a temporary/portable stop/yield signs shall not exceed four (4) calendar days unless approved by the City in writing. At no time shall stop or yield signs be mounted on any type of spring stand.
19. All traffic control devices shall be attached firmly to the removable base to prevent being easily pulled out or blown over.
20. All traffic control devices shall be properly stabilized with approved ballast. All devices with detachable bases (feet) shall be properly stabilized with either a minimum of 4 sandbags or approved alternative ballast.
21. Utility Work Ahead (W21-7) signs shall be used when any type of utility work is the purpose of the work zone and Road Work Ahead (W20-1) signs shall be utilized for actual road work only.
22. No lighting device, of any type, shall be attached to any traffic cone regardless of cone size.
23. All devices shall be marked with the company's name and telephone number in 2" non-reflective letters.
24. Verbal approval will not be given for any set-up. If an emergency occurs, the company shall notify the appropriate jurisdiction by direct contact with the responsible person for that jurisdiction and submit a TTCP by noon on the next work day. No other TTCP for the company will be reviewed until this emergency TTCP has been submitted and approved. Please email [pwengineering@bcnv.org](mailto:pwengineering@bcnv.org) for notification.
25. TTCP company shall maintain one twelve foot (12') wide lane in each direction, unless approved in writing from the City.
26. TTCP company will coordinate with existing TTCP set-ups, if any, to avoid conflicts.

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